



Report of the Head of Licensing and Registration

Report to the Licensing Sub Committee

Date: Monday 11th June 2012

**Subject: Application for the grant of a premises licence for Co-operative Food Unit
1- 4, Langbar Retail Centre, Swarcliffe Avenue, Seacroft, Leeds, LS14 5EY**

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s):	Crossgates & Whinmoor	
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

Summary of main issues

This is an application for the grant of a premises licence for Co-operative Food Unit 1- 4, Langbar Retail Centre, Swarcliffe Avenue, Seacroft, Leeds, LS14 5EY

Responsible authorities and Ward Members have been notified of this application.

The application has attracted representations from West Yorkshire Police and Environmental Protection Team as Responsible Authorities under the Licensing Act 2003.

The application has attracted a letter of support from Crossgates & Whinmoor Ward Councillors.

The application is for the sale of alcohol for consumption off the premise as detailed in 3.3 of this report.

1.0 Purpose of this Report

1.1 To advise Members of an application made under section 17 of the Licensing Act 2003 ("the Act") for a premises licence in respect of the above mentioned premises.

1.2 Members are required to consider this application due to the receipt of representations.

2.0 History of Premises

2.1 This is the first application for this Premise.

3.0 The Application

3.1 The applicant is Co-operative Group Food Ltd

3.2 The application form may be found at **Appendix A** to this report.

3.3 In summary the application is for:

Sale by retail of alcohol:

Everyday: 07:00 – 23:00

Times when the Premises will be open to the public:

Everyday: 07:00 – 23:00

Non Standard Timings:

No non-standard timings are proposed for Bank Holidays or special occasions.

4.0 Other matters relevant to the application

4.1 At the time of writing this report there were no implications for equality and diversity. Any decision taken by the Licensing Sub-Committee will be in accordance with the four licensing objectives as prescribed by the Licensing Act 2003.

5.0 Steps to promote the Licensing Objectives

5.1 The applicant proposes to take specific steps to promote the licensing objectives identified in section "P" of the application form.

6.0 Proposed Designated Premises Supervisor

6.1 Imtiaz Siddique intends to be the Designated Premises Supervisor.

7.0 Location

7.1 A map which identifies the location of this premise is attached at **Appendix B**.

8.0 Representations

8.1 Under the Act representations can be received from responsible authorities or interested parties. Representations must be relevant and, in the case of an interested party, must not be frivolous or vexatious.

8.2 Representations from Responsible Authorities

8.2.1 Representations have been received from West Yorkshire Police and Environmental Protection Team in their capacity as Responsible Authorities under the Licensing Act 2003.

8.2.2 Any representations submitted may be agreed prior to a hearing. In this instance the operating schedule has been amended to include measures agreed with Environmental Protection Team. A copy of which may be found at **Appendix C**

8.2.3 The representation submitted by West Yorkshire Police remains a matter for Members consideration. A copy of the same may be found at **Appendix D**

8.3 Representations from Other People

8.4 The application has attracted a representation in support of the application from the Labour Ward Councillors

8.4.1 Members are invited to consider **Appendix E**

9.0 Options Available to Members

9.1 The Licensing sub-committee must take such of the following steps as it considers necessary for the promotion of the licensing objectives:

- Grant the application as requested.
- Grant the application whilst imposing additional conditions and/or altering in any way the proposed operating schedule.
- Refuse to specify the said person as the designated premises supervisor.
- Reject the whole or part of the application.

9.2 Members of the licensing sub committee are asked to note that they may not modify the conditions or reject the whole or part of the application merely because it considers it desirable to do so. It must actually be necessary in order to promote the licensing objectives.

10.0 Background Papers

- Guidance issued under s182 Licensing Act 2003
- Leeds City Council Licensing Policy
- Representations received from Interested Parties

SCANNED

ENTERTAINMENT LICENSING
PREM/03190/001
25 APR 2012
RECEIVED

Application for a premises licence to be granted
under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.
If you are completing this form by hand please write legibly in block capitals. In all cases
ensure that your answers are inside the boxes and written in black ink. Use additional sheets if
necessary.

You may wish to keep a copy of the completed form for your records.

Appendix A

I/We Co-operative Group Food Ltd

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises
described in Part 1 below (the premises) and I/we are making this application to you as
the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description Co-operative Food 1-4 Langbar Retail centre , Swarcliffe Ave , Seacroft ,			
Post town	Leeds	Post code	LS14 5EY

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£0

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as
Please tick yes

- a) an individual or individuals * please complete section (A)
- b) a person other than an individual *
 - i. as a limited company please complete section (B)
 - ii. as a partnership please complete section (B)
 - iii. as an unincorporated association or please complete section (B)
 - iv. other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)

- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
 - statutory function or
 - a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

<input type="checkbox"/> Mr	<input type="checkbox"/> Mrs	<input type="checkbox"/> Miss	<input type="checkbox"/> Ms	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over					<input type="checkbox"/> Please tick yes
Current postal address if different from premises address					
Post Town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

SECOND INDIVIDUAL APPLICANT (if applicable)

<input type="checkbox"/> Mr	<input type="checkbox"/> Mrs	<input type="checkbox"/> Miss	<input type="checkbox"/> Ms	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over					<input type="checkbox"/> Please tick yes

Current postal address if different from premises address			
Post Town		Postcode	
Daytime contact telephone number			
E-mail address (optional)			

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Co-operative Group Food Limited
Address Licensing Department New Century House Manchester M60 4ES
Registered number (where applicable) 26715R
Description of applicant (for example, partnership, company, unincorporated association etc.) Company
Telephone number (if any) 0161 827 5745
E-mail address (optional) Licensing@co-operative.coop

Part 3 Operating Schedule

When do you want the premises licence to start?

Day		Month		Year	

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day		Month		Year	

Please give a general description of the premises (please read guidance note1)
Proposed convenience retail store, to trade 7 days a week, selling groceries, sundry items and alcohol for consumption off the premises only.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment

Please tick yes

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of entertainment facilities:

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j) (if ticking yes, fill in box K)

Provision of late night refreshment (if ticking yes, fill in box L)

Supply of alcohol (if ticking yes, fill in box M)

In all cases complete boxes N, O and P

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon					
Tue					
Wed			State any seasonal variations for performing plays (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 6)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 4)		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri					
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 6)			<u>Please give further details</u> (please read guidance note 3)
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 4)
Wed			
Thur			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 5)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 4)		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri					
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon					
Tue			State any seasonal variations for the performance of live music (please read guidance note 4)		
Wed					
Thur			Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Fri					
Sat					
Sun					

F

Recorded music Standard days and timings (please read guidance note 6)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue					
Wed			<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 4)		
Thur					
Fri					
Sat					
Sun					
			<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		

G

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon					
Tue			State any seasonal variations for the performance of dance (please read guidance note 4)		
Wed					
Thur			Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 5)		
Fri					
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			<u>Please give a description of the type of entertainment you will be providing</u>		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 3)		
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 4)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sun					

I

Provision of facilities for making music Standard days and timings (please read guidance note 6)			<u>Please give a description of the facilities for making music you will be providing</u>		
			<u>Will the facilities for making music be indoors or outdoors or both – please tick</u> (please read guidance note 2)		Indoors
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue			<u>State any seasonal variations for the provision of facilities for making music</u> (please read guidance note 4)		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri					
Sat					
Sun					

J

Provision of facilities for dancing Standard days and timings (please read guidance note 6)			<u>Will the facilities for dancing be indoors or outdoors or both – please tick</u> (see guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give a description of the facilities for dancing you will be providing</u>		
Mon			<u>Please give further details here</u> (please read guidance note 3)		
Tue					
Wed			<u>State any seasonal variations for providing dancing facilities</u> (please read guidance note 4)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat					
Sun					

K

Provision of facilities for entertainment of a similar description to that falling within i or j Standard days and timings (please read guidance note 6)			<u>Please give a description of the type of entertainment facility you will be providing</u>		
Day	Start	Finish	<u>Will the entertainment facility be indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 3)		
Wed					
Thur			<u>State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within i or j</u> (please read guidance note 4)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within i or j at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sun					

L

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon					
Tue					
Wed			State any seasonal variations for the provision of late night refreshment (please read guidance note 4)		
Thur					
			Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 5)		
Fri					
Sat					
Sun					

M

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption (Please tick box) (please read guidance note 7)	On the premises	<input type="checkbox"/>			
				Off the premises	<input checked="" type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 4)					
Mon	07.00	23.00						
Tue	07:00	23.00						
Wed	07.00	23.00						
Thur	07.00	23.00				Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5)		
Fri	07.00	23.00						
Sat	07.00	23.00						
Sun	07.00	23.00						

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name Imtiaz Siddique	
Address 11 Netherwood Denholme, Bradford	
Postcode	BD13 4NR
Personal Licence number (if known) bd/per1296	
Issuing licensing authority (if known) Bradford Council	

N

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

O

Hours premises are open to the public Standard days and timings (please read guidance note 6)			<u>State any seasonal variations</u> (please read guidance note 4)	
Day	Start	Finish		
Mon	07.00	23.00		
Tue	07.00	23.00		
Wed	07.00	23.00		
Thur	07.00	23.00		
Fri	07.00	23.00		
Sat	07.00	23.00		
Sun	07.00	23.00		
				<u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 5)

P Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

A closed circuit TV System to be installed and maintained. Images recorded and retained for at least 28 days and to be handed to the Police / Local Authority on request.

b) The prevention of crime and disorder

Notices to be displayed instore that it is an offence for under 18s to purchase alcohol.

Store fitted with panic alarm for staff to press in cases of emergency.

Store fitted with a burglar alarm.

c) Public safety

The requirements of the Fire Officer to be complied with.

d) The prevention of public nuisance

No deliveries to take place between the hours of 11pm and 6am the following day.

e) The protection of children from harm

All staff trained in relation to underage related sales of alcohol. Proof of age scheme in place.

"Under 25" scheme in place and notices of this prominently displayed within the store.

Electronic till prompt when alcohol scanned through tills to remind staff to check age of purchaser.

"All due diligence" refusals log kept to record where sales of alcohol are challenged or refused.

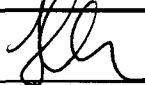
Please tick yes

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 4 – Signatures (please read guidance note 10)

Signature of applicant or applicant’s solicitor or other duly authorised agent (See guidance note 11). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	24/04/2012
Capacity	Licensing Department

For joint applications signature of 2nd applicant or 2nd applicant’s solicitor or other authorised agent. (please read guidance note 12). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)

Jennifer Murphy
Licensing Department
5th Floor Federation Building

Post town	Manchester	Post code	M60 0AF
------------------	------------	------------------	---------

Telephone number (if any)	01618275040
----------------------------------	-------------

If you would prefer us to correspond with you by e-mail your e-mail address (optional) jennifer.murphy@co-operative.coop
--

PART A

Consent of individual to being specified as premises supervisor

I, IMTIAZ SIDDIQUE

Of, 11, NETHERWOOD, DENHOLME, BRADFORD BD134NR

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for THE PREMISES by Co-operative Group Food Ltd relating to a premises licence for
(store address)

1-4 Langbar, Retail Centre,
Swardcliffe Ave, Seacroft, Leeds, LS14 5EX.

and any premises licence to be granted or varied in respect of this application made by Co-operative Group Food Ltd concerning the supply of alcohol at
(store address)

1-4 Langbar Retail Centre, Swardcliffe
Ave, Seacroft Leeds, LS14 5EX.

I also confirm that I am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number BD/PER1296

Exp: 24.11.15
24

Personal licence issuing authority Bradford MBC.

Imtiaz Siddique.....signed

IMTIAZ SIDDIQUE.....name (please print)

19/4/2012.....dated

PART B

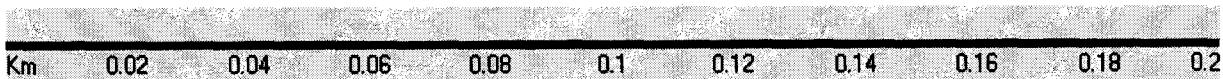
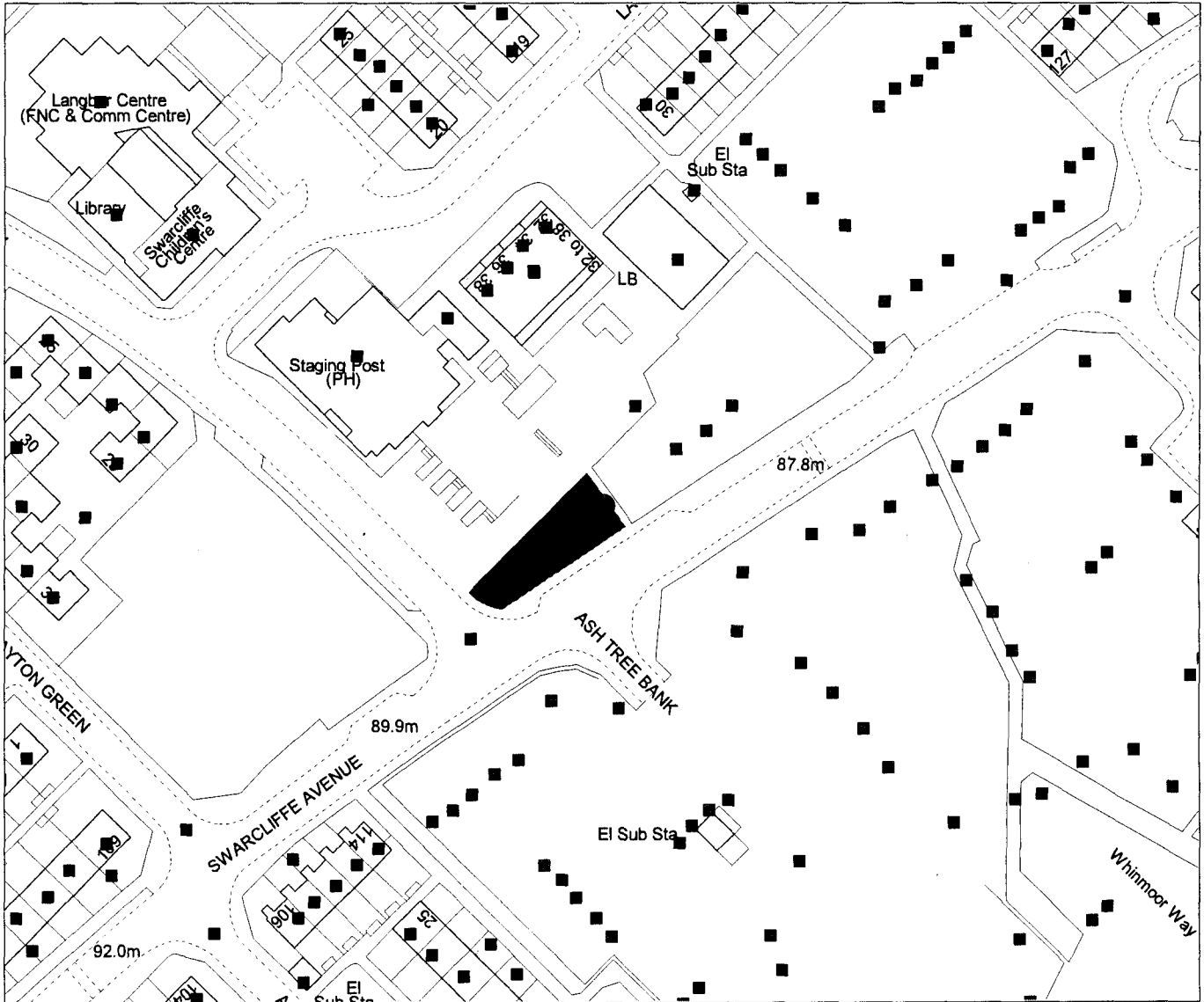
(Head Office use only)

I/We [full name of premises licence holder(s)] the premises licence holder of premises licence number [insert premises licence number] relating to [name and address of premises to which the application relates] hereby give my consent for the transfer of premises licence number [insert premises licence number] to [full name and transferee]

.....signed
.....name (please print)
.....dated

PREM/03190/001

Co-operative Food Ltd, 1-4 Langbar Retail Centre, Swarcliffe Avenue, Leeds

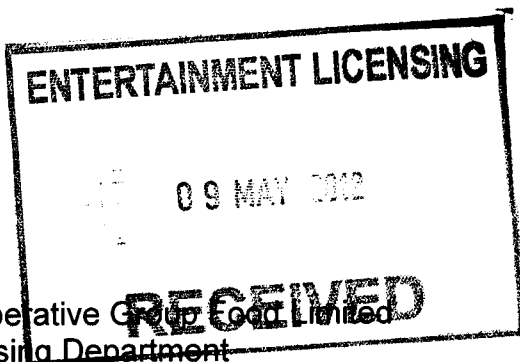


This map is based upon the Ordnance Survey's Digital Data with the Permission of the Ordnance Survey on behalf of the Controller of Her Majesty's Stationary Office

© Unauthorised reproduction infringes Crown Copyright and may lead to prosecution or civil proceedings

Leeds City Council O.S. Licence No 100019567
© Crown Copyright all rights reserved

Date:	30 May 2012
Scale:	1:1250



Co-operative Food Ltd
Licensing Department
5th Floor Federation Building
Dantzic Street
Manchester
M60 0AF

Appendix C

Environmental protection team
Leeds City Council
Knowsthorpe Gate
Cross Green
Leeds LS9 0NP

Contact: M Bird
Tel: 0113 3951162
Fax:

Our reference: PREM/03190/001
9 May 2012

Dear Sir/Madam

Licensing Act 2003

Name of Premises: Co-operative Food

Address: Langbar Retail Centre, Swarcliffe Avenue, Seacroft, Leeds, LS14 5EY

I refer to your recent application for a licensed activity at the above premises.

As the responsible authority for public nuisance issues, the environmental action service has considered your application.

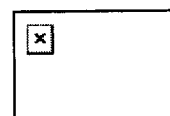
I note that in order to promote the prevention of public nuisance you propose to prevent deliveries between 23.00 and 06.00. This application would therefore seek to allow deliveries to the site during the night time period as part of the operating schedule, which is considered to be between 23.00 and 07.00.

The application premises is situated in close proximity to residential properties. If granted the application is likely to increase the disturbance to surrounding occupants from early morning deliveries. Therefore, there is a greater potential for public nuisance to noise sensitive occupants if this application is granted.

Leeds City Council's environmental action service is of the opinion that your application contains insufficient information about how you intend to meet the licensing objective of the prevention of public nuisance, and we regret to inform you that we are fully objecting to your application.

Yours faithfully

M Bird
Senior Environmental Health Officer



Wood, Jane

From: Bird, Michael
Sent: 28 May 2012 09:13
To: Jennifer Murphy (licensing)
Cc: Entertainment Licensing; Kenny, Brian
Subject: RE: Co-op Licence Applications, Leeds. -Hearing 28th May
 Jennifer

I confirm that the agreement reached for Unit 1-4 Langbar Retail centre, Swarcliffe Ave, Seacroft, Leeds LS14 is as you detail below. I also confirm that I withdrew this teams objection in my e mail on the 25th May.

Regards

Mike Bird
 Senior Environmental Health Officer
 Environmental Protection Team
 Leeds City Council
 Knowsthorpe Gate
 Cross Green
 Leeds
 LS9 0NP
 0113 3951162

From: Jennifer Murphy (licensing) [mailto:Jennifer.Murphy@co-operative.coop]
Sent: 28 May 2012 08:16
To: Bird, Michael
Cc: Licensing Distribution List; Sean King (Area Risk Manager)
Subject: RE: Co-op Licence Applications, Leeds. -Hearing 28th May

Good Morning Mike,

Please can you confirm that the hours we have agreed for the following new license at?

Unit 1-4 Langbar Retail centre , Swarcliffe Ave , Seacroft , Leeds LS14 5EYAre:

07:00 -23:00 Monday to Sunday Licensed and trading/opening times with the additional condition of alcohol deliveries shall be between 07.00 and 20.00?

This application sits outside of other applications submitted, please can you confirm the above and ultimately your withdrawal of this representation?

Regards
 Jennifer

The co-operative food

Licensing Department

Jennifer Murphy

Acquisitions Co-ordinator – Licensing

Licensing Acquisitions Department
 5th Floor
 Federation Building
 Manchester
 M60 0AF
 Telephone: 0161 827 5404
 Email: jennifer.murphy@co-operative.coop
 Website: www.co-operative.coop
 Letters Postal Address as above

From: Bird, Michael [mailto:Michael.Bird@leeds.gov.uk]
Sent: 25 May 2012 15:24
To: Jennifer Murphy (licensing)
Cc: Entertainment Licensing; Kenny, Brian
Subject: RE: Co-op Licence Applications, Leeds. -Hearing 28th May

Jennifer

I consider that we have reached agreement, and withdrawn our objection for all the stores you list below. I also consider we have reached agreement on your Swarcliffe Avenue application, which you have not listed. This was not scheduled for a hearing on Monday, but in a couple of weeks.

However, as outlined previously any application which have public objectors may still have to be heard and we would be expected to attend in such circumstances.

This is the list of store addresses from my original e mail:- 1) 49 Town Street, Beeston; 2) 206 Butcher Hill, West Park; 3) 60 High Street, Kippax; 4) 52 Street Lane, Roundhay; 5) Langbar Retail Centre, Swarcliffe Avenue, Swarcliffe; 6) 44-48 Selby Road, Wykebeck; 7) 103-107 Aberford Road, Woodlesford; 8) 433 Spen Lane, West Park; 9) 425 Otley Road, Adel; and 10) 260 Oakwood Lane, Oakwood (Hollin Park).

Regards

Mike Bird

30/05/2012

Senior Environmental Health Officer
 Environmental Protection Team
 Leeds City Council
 Knowsthorpe Gate
 Cross Green
 Leeds
 LS9 0NP
 0113 3951162

From: Jennifer Murphy (licensing) [mailto:Jennifer.Murphy@co-operative.coop]

Sent: 25 May 2012 15:06

To: Bird, Michael

Subject: RE: Co-op Licence Applications, Leeds. -Hearing 28th May

Hi Mike

Thank you for the confirmation of the withdrawal of the reps below can you confirm you will be withdrawing the representations for all the stores as detail below I just want to make sure we have covered them all.

Thank you

Store Name	Postcode	Council	Premises licence number
Adel	LS16 6AJ	Leeds City Council	PREM/00914
Beeston	LS11 8PN	Leeds City Council	PREM/00822
Butcher Hill	LS16 5BG	Leeds City Council	PREM/00897
Hollins Park	LS8 3LE	Leeds City Council	PREM/ 00812
Kippax - 60 High Street	LS25 7AB	Leeds City Council	PREM/01530
Roundhay	LS8 2ET	Leeds City Council	PREM/ 00872/003
Spenn Lane	LS16 6JE	Leeds City Council	PREM/02141/002
Woodsford	LS26 8LQ	Leeds City Council	PREM/00824
Wykebeck	LS9 0JH	Leeds City Council	PREM/ 00458

30/05/2012



Licensing Department

Jennifer Murphy
Acquisitions Co-ordinator – Licensing

Licensing Acquisitions
Department
5th Floor
Federation Building
Manchester
M60 0AF

Telephone: 0161 827 5404
Email: jennifer.murphy@co-operative.coop
Website: www.co-operative.coop

Letters Postal Address as above

From: Bird, Michael [<mailto:Michael.Bird@leeds.gov.uk>]
Sent: 25 May 2012 14:48
To: Glover, Barry; Entertainment Licensing
Cc: Holder, Stephen; Kenny, Brian; Jennifer Murphy (licensing)
Subject: FW: Co-op Licence Applications, Leeds. -Hearing 28th May

Hi Barry

Further to our conversation earlier this afternoon I have now been contacted by Co-op, who have confirmed acceptance of the agreements detailed in my e mail of 21st May below.

As agreement has now been reached I am happy to withdraw the objections raised by the Environmental Protection Team in relation to the Co-op stores identified. However, I understand that a formal hearing for the Spen Lane application may still need to take place, due to the public objections to this premises.

Regards

Mike Bird
Senior Environmental Health Officer
Environmental Protection Team
Leeds City Council
Knowsthorpe Gate
Cross Green
Leeds
LS9 0NP
0113 3951162

From: Jennifer Murphy (licensing) [<mailto:Jennifer.Murphy@co-operative.coop>]
Sent: 25 May 2012 14:25
To: Bird, Michael
Cc: Licensing Distribution List; Sean King (Area Risk Manager); Entertainment Licensing
Subject: FW: Co-op Licence Applications, Leeds. -Hearing 28th May

Good Afternoon Mike

I can confirm that we are in agreement with the conditions set out in the email below for all of the Co-operative Stores.

Can you confirm that the representations will now be withdrawn?

Regards

Jennifer



Licensing Department

Jennifer Murphy
Acquisitions Co-ordinator – Licensing

Licensing Acquisitions
Department
5th Floor
Federation Building
Manchester
M60 0AF

Telephone: 0161 827 5404
Email: jennifer.murphy@co-operative.coop
Website: www.co-operative.coop

Letters Postal Address as above

From: Bird, Michael [<mailto:Michael.Bird@leeds.gov.uk>]
Sent: 21 May 2012 14:31
To: Sean King (Area Risk Manager)
Cc: Kenny, Brian; Holder, Stephen
Subject: FW: Co-op Licence Applications, Leeds.

Sean

I was wondering if you had heard back from The Co-operative Food?

I have discussed with my manager, Brian Kenny, your request that the Adel and Oakwood stores are able to sell alcohol from their opening time of 06.00. We are also mindful of your proposal to alter the applications at the rest of your stores, so that licensable activities start at 07.00.

We are keen to reach agreement with the Co-op if this is possible, especially as the Licensing Committee allowed the adjournment of the original

30/05/2012

hearings for this specific purpose. Therefore, we are accepting of your proposal, subject to the addition of one condition which will help provide some reassurance on the prevention of public nuisance. This condition would be: The permitted hours for alcohol deliveries shall be between 07.00 and 20.00. From our previous discussions I imagine this condition would not impinge on the operation of your Leeds stores, and may also help resolve one of the identified concerns from your Spen Lane application.

If you can confirm that the Co-op is accepting of the condition above and changes to the identified applications (stores 1 to 8 below), then I can notify Licensing that we have reached agreement and Environmental Health are withdrawing their objections.

I look forward to hearing from you.

Regards

Mike Bird
Senior Environmental Health Officer
Environmental Protection Team
Leeds City Council
Knowsthorpe Gate
Cross Green
Leeds
LS9 0NP
0113 3951162

From: Bird, Michael
Sent: 18 May 2012 14:55
To: 'Sean King (Area Risk Manager)'
Cc: Kenny, Brian; Holder, Stephen
Subject: RE: Co-op Licence Applications, Leeds.

Sean

Yes, hopefully we can reach an agreement; perhaps even with your Adel and Oakwood stores. Obviously this may depend on the final position of The Co-operative Food, as you have indicated they are the decision makers from your side. I think at this stage it would be best if you could inform them of our position and seek theirs, so that we can clarify where we have reached a compromise and whether there are any stores where this has not been possible at this time.

Regards

Mike Bird
Senior Environmental Health Officer
Environmental Protection Team
Leeds City Council
Knowsthorpe Gate
Cross Green
Leeds
LS9 0NP
0113 3951162

From: Sean King (Area Risk Manager) [mailto:Sean.King@co-operative.coop]
Sent: 18 May 2012 07:03
To: Bird, Michael
Cc: Kenny, Brian; Holder, Stephen; Jennifer Murphy (licensing)
Subject: RE: Co-op Licence Applications, Leeds.

Hello Mike

Many thanks for meeting me and taking time to consider the applications.

It seems we are almost in agreement with the exception of 425 Otley Road, Adel; 260 Oakwood Lane, Oakwood (Hollins Park).

As these stores currently trade from 6.00 without creating nuisance we would like to pursue these applications as originally submitted.

I am appreciative of the reasoning provided from Environmental Protection at our meeting; however the impact on trading within these stores will be negligible with the benefits in terms of trading activity being gained more to the organisation as a whole in terms of offering a consistent service across The Co-operative Food Estate.

I am unaware of any public nuisance issues related with the existing licensable activity at these stores, and can foresee no adverse impact upon public nuisance arising from the variation which is within the hours we are currently normally open for trade.

As a responsible community retailer we can demonstrate a good history of anticipating and avoiding potential problems associated with our trading activities and in the rare event where they occur seeking to find a rapid resolution.

If you are able to reconsider today I can put forward the proposed changes to The Co-operative Food, and hopefully get all the amendments agreed and sent back to the Leeds City Council Licensing team leaving the Licensing Committee just the Spen Lane variation to consider.

Feel free to call if you would like to further information or clarification.

Once again many thanks for the time you have taken with this.

I look forward to your thoughts

Sean

The co-operative Risk

Group Risk Services
National Operations

Sean King
Area Risk Manager North

Co-op Food Store,
80 High Street
Skelton, Saltburn
Redcar and Cleveland
TS12 2EB

Mobile: 0770 250 5620
Email: sean.king@co-operative.coop
Website: www.co-operative.co.uk

Enhancing Safety – Reducing Loss – Protecting the Society

30/05/2012

Sean King (Area Risk Manager)
Cc: Kenny, Brian; Holder, Stephen
Subject: Co-op Licence Applications, Leeds.

Sean

I refer to our meeting yesterday regarding the various Co-op applications within the Leeds area.

From our discussions you indicated that the Co-op was wishing to seek agreement with Environmental Health on measures to promote the prevention of public nuisance at the stores concerned. You also advised that the Co-op may be minded to change the applications so that licensable activities will start at 7am, and so not be into the quiet night time period.

Therefore, I propose the following condition which would address our concerns: 1) The permitted hours of licensable activity shall be 07.00 to 23.00. Alternatively, you may wish to discuss with Licensing the method for altering your applications so that licensable activities start at 07.00 rather than 06.00 as originally applied for.

You advised that the Co-op would be currently prepared to consider this condition/change at the following stores :- 1) 49 Town Street, Beeston; 2) 206 Butcher Hill, West Park; 3) 60 High Street, Kippax; 4) 52 Street Lane, Roundhay; 5) Langbar Retail Centre, Swarcliffe Avenue, Swarcliffe; 6) 44-48 Selby Road, Wykebeck; 7) 103-107 Aberford Road, Woodlesford; and 8) 433 Spen Lane, West Park.

However, you would still request that the licensable activities start at 06.00 at 9) 425 Otley Road, Adel; and 10) 260 Oakwood Lane, Oakwood (Hollin Park).

If you can confirm that the Co-op is accepting of my condition/change to the application, then I can withdraw my objection to the applications for premises 1,2,3,4,5,6,7. Due to the public objections to your Spen Lane application I understand that a formal hearing for this premises will need to take place. However, I'm sure your proposals and engagement with ourselves will be duly noted by the Licensing Committee.

My position is that the hours of licensable activity at premises 9 and 10 should also start at 07.00. However, in the event that the Co-op are unable to accept this I will discuss your request in relation to these premises with my line manager, who will be attending any hearings. In any event following the original adjournment, I am sure the Licensing Committee will be pleased if agreement has been reached on the vast majority of the applications.

I look forward to your response.

Regards

Mike Bird
Senior Environmental Health Officer
Environmental Protection Team
Leeds City Council
Knowsthorpe Gate
Cross Green
Leeds
LS9 0NP
0113 3951162

Register to take part in the Mass Dance for the Olympic Celebration event on Sunday 24 June 2012
www.leedstakespart.co.uk

The information in this email (and any attachment) may be for the intended recipient only. If you know you are not the intended recipient, please do not use or disclose the information in any way and please delete this email (and any attachment) from your system. The Council does not accept service of legal documents by e-mail.

Find out about the Leeds Olympic programme www.leedsgold.co.uk

Find out about the Leeds Olympic programme www.leedsgold.co.uk

Find out about the Leeds Olympic programme www.leedsgold.co.uk

Find out about the Leeds Olympic programme www.leedsgold.co.uk

RESTRICTED
NOT PROTECTIVELY MARKED



Licensing Department
 Millgarth Police Station
 Millgarth Street
 Leeds
 LS2 7HX

Leeds District Licensing Department

Tel: 0113-2414023
 Fax: 0113-2413123
 Lynn.dobson @westyorkshire.pnn.police.uk

23 May 2012

Ms J Murphy
 Cooperative Food Group Ltd
 Licensing Department
 Dantzic/Federation Building
 5th Floor Dantzic Street
 Manchester
 M60 0AF



cc. Entertainment Licensing Section. Leeds City Council, Civic Hall, Leeds. LS1 1UR

**RE: CO-OPERATIVE FOOD, 1-4 LANGBAR RETAIL PARK, SWARCLIFFE AVENUE, LEEDS
 LS14 5EY
 NEW PREMISES LICENCE – LICENSING ACT 2003:
 POLICE – LETTER OF REPRESENTATION**

Thank you for submitting the application for the above premises, which was received at the address above on 25 April 2012.

West Yorkshire Police are of the opinion that your application contains insufficient information about how you intend to meet the licensing objectives.

We therefore confirm that we are submitting a formal representation against your application on the grounds of:-

1. the prevention of crime & disorder
2. the prevention of public nuisance, and
3. the protection of children from harm.

However, West Yorkshire Police are also of the opinion that the said objectives could be met should you be prepared to incorporate certain identified measures within your operating schedule as conditions, in **addition** to what you may have offered in your application.

Please find enclosed a document which at **Part 1** contains the suggested measures which this authority considers are proportionate and appropriate to the nature of your application.

Should you be in agreement with the suggested measures then please signify this by completing and signing **Part 2** of the enclosed form and return the complete document to this office as soon as possible.

NOT PROTECTIVELY MARKED

NOT PROTECTIVELY MARKED

Upon receipt of your consent at **Part 2**, it will be taken that you signify your wishes for the licensing authority to amend your operating schedule to incorporate the proposed measures.

Alternatively should you disagree with the proposed measures, then please complete **Part 3** and again return the complete document to this office as soon as possible.

PART 1 - to be completed by the Responsible Authority:

West Yorkshire Police propose the following control measures / conditions under the Licensing Act 2003 (in **addition** to those that you may have already offered), for the premises:-

**CO-OPERATIVE FOOD,
1-4 LANGBAR RETAIL PARK,
SWARCLIFFE AVENUE,
LEEDS
LS14 5EY**

Having considered the application under the Licensing Act 2003 for the above premises, West Yorkshire Police considers that the following measures are relevant, proportionate and necessary in order to promote the following licensing objectives:-

- the prevention of crime & disorder
- the prevention of public nuisance
- the protection of children from harm

The premises are situated in a challenging area, which is densely populated and suffers from high levels of crime, disorder and anti-social behaviour. Whilst no crime or disorder can be attributed to the premises, the location is a congregating point for local youths and can be very problematic. Whilst it is accepted that the hours requested are not excessive the below conditions are considered proportionate and necessary to uphold the licensing objectives.

Measures / Additional measures proposed:

- **A suitable Closed-Circuit Television (CCTV) system will be operational at the premises at all times when licensable activities are being carried out and at any other times where members of the public are present on the premises .**
- **The CCTV system will be of a satisfactory resolution quality which will enable the identification of persons and activities, and other fine details such as vehicle registration number plates.**
- **The CCTV system will contain the correct time and date stamp information.**
- **The CCTV system will have sufficient storage retention capacity for a minimum of 31 days' continuous footage which will be of good quality.**
- **A designated member / members of staff at the premises will be authorised to access the CCTV footage and be conversant with operating the CCTV system. At the request of an authorised officer of the Licensing Authority or a Responsible Authority (under the Licensing Act 2003) any CCTV footage, as requested, will be downloaded immediately or secured to prevent any overwriting. The CCTV footage material will be supplied, on request, to an authorised officer of the Licensing Authority or a Responsible Authority.**

NOT PROTECTIVELY MARKED

NOT PROTECTIVELY MARKED

- **The CCTV system will be adequately maintained and be capable of transporting recorded material onto a removable media.**
- **The PLH/DPS staff will ask for proof of age from any person appearing to be under the age of 25 who attempts to purchase alcohol at the premises.**

West Yorkshire Police are satisfied that the proposed measures are not adequately dealt with by other legislation.

By signing the declaration enclosed overleaf at **Part 2**, the applicant agrees to incorporate the proposed measures as conditions within the Operating Schedule for the said premises.

Upon the satisfactory completion of the declaration, West Yorkshire Police will provide notice to the Licensing Authority that our representation is withdrawn in accordance with schedule 10(a) of the Licensing Act 2003 (Hearings) Regulations 2005.

Lynn Dobson
PC 5783
Leeds District Licensing Department

NOT PROTECTIVELY MARKED

NOT PROTECTIVELY MARKED

PART 2 – to be completed by the applicant or applicant's representative:

Consent for all proposed control measures / conditions under the Licensing Act 2003.

Name & Address of Premises:

**CO-OPERATIVE FOOD,
1-4 LANGBAR RETAIL PARK,
SWARCLIFFE AVENUE,
LEEDS
LS14 5EY**

I / We

Confirm that I am / we are the applicant / the applicants' representative (delete as appropriate) for the premises as stated above.

In signing this document-:

- I / we agree with the measures proposed by West Yorkshire Police,
- I / we provide our consent for the Licensing Authority to incorporate the said measures into the operating schedule for the stated premises as conditions, and furthermore,
- I / we confirm the premises will then operate in accordance with those conditions agreed to.

Signed:

Dated:

NOT PROTECTIVELY MARKED

NOT PROTECTIVELY MARKED

PART 3 – to be completed by the applicant or applicant's representative:

Proposed control measures / conditions under the Licensing Act 2003

Name & Address of Premises:

**CO-OPERATIVE FOOD,
1-4 LANGBAR RETAIL PARK,
SWARCLIFFE AVENUE,
LEEDS
LS14 5EY**

I / We

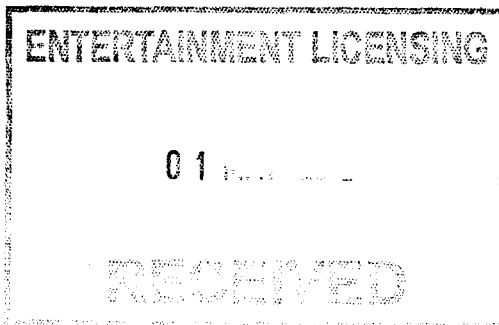
Confirm that I am / we are the applicant / the applicants' representative (delete as appropriate) for the premises as stated above.

I / We formally advise that we are not prepared to accept the proposed measures as suggested by the West Yorkshire Police.

In this instance we understand that West Yorkshire Police will maintain their representation to my /our application, which will now proceed to a hearing before the Licensing Sub-Committee, at which I / we will be required to attend.

Signed:

Dated:



Leeds
CITY COUNCIL

**Cross Gates & Whinmoor Ward
Labour Councillors**

**Cllr Peter Gruen
Cllr Pauleen Grahame**

Civic Hall
Leeds LS1 1UR

Contact

Civic tel 0113 247 6922

Civic Fax 0113 247 4046

peter.gruen@leeds.gov.uk

pauleen.grahame@leeds.gov.uk

Entertainment Licensing
Civic Hall
Leeds
LS1 1UR

Your ref

Our ref PJG/PG/NP

Date 1 May 2012

Dear Sir or Madam

**Licence Application: Co-Operative Food, Unit 1 – 4 Langbar Retail Centre,
Swarcliffe Avenue, Leeds LS14 5EY**

We refer to the application for a Premises Licence at the above address and write to register our support.

For years we have been campaigning for improved amenities for this area and we are pleased to see our efforts finally bear fruit. Residents have been demanding this kind of business which will mean increased convenience allowing them to purchase many of their goods locally.

The opening of the Co-op food store has been eagerly awaited by the community and we look forward to seeing the other units let. We trust that our comments will be taken into account when considering this application.

Yours Sincerely

Councillor Peter Gruen

Councillor Pauleen Grahame

